

## STUDENT AGREEMENT ERASMUS+:

### ERASMUS MUNDUS JOINT MASTER PROGRAMME

#### COASTHazar, COASTAL HAZARDS, RISKS, CLIMATE CHANGE IMPACTS AND ADAPTATION

between the Coastal Hazards, Risks, Climate Change Impacts and Adaptation Erasmus Mundus joint master's (EMJM) Coordinating Institute: Stichting IHE Delft (IHE Delft Institute for Water Education), Westvest 7, 2611 AX Delft, The Netherlands, on behalf of the Consortium formed by the following partner high education institutions (HEI):

- Stichting IHE Delft (IHE Delft Institute for Water Education - The Netherlands)
- University of Algarve – UAlg (Portugal)
- Universidad de Cantabria – UC (Spain)

and the Student:

### «Full name passport»

with «Nationality» nationality, born on «Date of birth», born in «Place of birth», «Country of Citizenship».

Passport number: [BEGIN Identity document] «Number» [EIND Identity document] both agree the present contract under the following terms and conditions:

#### *Awarding of scholarship:*

You have been awarded an Erasmus Mundus scholarship with the purpose to participate in EMJM programme in COASTHazar, Coastal Hazards, Risks, Climate Change Impacts and Adaptation. Definitions of the scholarship can be found in the Programme Guide of Erasmus+, Version 1 (2021): 25-03-2021.

#### *General conditions:*

- 1) The Student engages to pursue the academic programme of the EMJM Coastal Hazards, Risks, Climate Change Impacts and Adaptation, approved by the European Commission (EC) under Project Number 101050331], having a duration of two (2) academic years, entirely taught in English, with full time dedication, without undertaking any occupation with regular salary in parallel to the studies of the master's degree.
- 2) The Student is obliged to follow the enrolment and registration procedure of each partner HEI.
- 3) The Student agrees to follow the mobility programme and to take all necessary measures to move from one institution to the other as foreseen in the programme. The Student is obliged to take part in all compulsory fieldtrips, short courses and summer-school. The planned mobility is described below, which, however, may undergo modifications during its implementation:

- 1st week of September of the first academic year: arrival in Santander, in Spain, report and welcome at UC, with online registration already completed;
  - September to December of the first academic year: lectures, exams, and short-courses at UC;
  - 1st week of January of the first academic year: arrival in Delft, in the Netherlands, report and welcome at IHE Delft, with online registration already completed;
  - January to July of first academic year: lectures, exams, short-courses, and summer school at IHE Delft;
  - End of July and August of first academic year: holiday period;
  - 1st week of September of the second academic year: arrival in Faro, in Portugal, report and welcome at UAlg, with online registration already completed;
  - September to January of second academic year: lectures and exams at UAlg;
  - Mid-January to end of February of the second academic year: internships (voluntary, and pending on opportunity);
  - January (or March) to August of the second academic year: thesis period at one of the full partner institutions, as well at an associated partner (pending on opportunity).
  - Beginning of September of the second academic year: graduation ceremony at IHE Delft.
- 4) The partner HEIs will use their best endeavours to provide the Student with tuition, supervision, assessment and support services of high professional standard. The relevant information concerning the structure and organization of the master's programme will be published in the website/study guide of the programme and form part of this contract.
  - 5) All partner HEIs will provide the Student with teaching, supervision, assessment and support services of high professional standard and will act reasonably and fairly in exercising their powers under the regulatory framework of this Student Agreement.
  - 6) At the end of the 3rd semester there is an option for an internship placement, for the duration of 4-6 weeks, at any of the Associated Partners to the programme, under the supervision of a staff member of the related institution. Internships at other institutions may also be thought of, but need to be approved by the programme Coordinator. The internship can be design as part of the thesis research in connection with the Associated Partner, if the thesis topic so advises. At the end of the internship period a brief report on the main activities, outcome and added value of the internship is requested.
  - 7) The Student will be subject to the academic and examination rules and other applicable rules of each partner HEI. At each HEI the student will be informed before the start of the study about the expected output, the monitoring/evaluation mechanisms and the number of ECs<sup>1</sup> he/she is expected to obtain. The examination rules and resit options are made clear to the student before the start of each different study track.
  - 8) In the 4th semester, the Student will perform a thesis research work at one of the full partner institutions, as well as at one of the Associated Partner if the opportunity arises and the thesis topic so advises. During the 2nd semester the student has to choose between three proposed topics, one topic from each university, in order of preference, or write a research proposal and submit it to the programme coordinator. The final placement decision of the Student for the 4th semester will be decided by the JOMC (Joint Operational Management Committee) of the programme. The main choice of the Student to carry out thesis work at a particular institution will be taken as much as possible into consideration, but may not be respected. The student will be informed about the final approval before the beginning of

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<sup>1</sup> European credits.

the third semester at the latest. At the end of the thesis research the student must write up a report which will constitute his/her Master's Thesis and will be submitted to a jury. The student will be informed of the final submission date of the thesis well in advance.

- 9) Upon the successful completion of all the components of the master's programme, the student will be awarded three multiple degrees and diploma supplements. The Universidad de Cantabria and University of Algarve will award degrees in " Master of Science in Coastal Hazards, risks, Climate Change and Adaptation ", IHE Delft Institute for Water Education will award a degree in "Master of Science in Water for Sustainable Development". All three degrees are accredited by the respective accreditation authorities in each country and mutually recognised by three HEIs.
- 10) The Student will obtain assistance with administrative formalities that may be need, such as accommodation, procedures for opening a bank account, information and assistance with visa and residence permit procedures and registration with the local authorities.
- 11) The Student will not abuse or misuse the access to equipment and installations and will not perform any unauthorized access or violation of each institution's rules. Any incident against this will be treated by the consortium and may cause the exclusion of the Student from the master's programme.
- 12) In case of complaint, the Student may appeal to the JOMC of the programme. The consortium will consider the issue and will try to resolve it. If the complaint is about a specific service or facility provided by one of the partners HEIs, the Student shall follow procedures of that institution.
- 13) The Consortium is exonerated from any responsibility for accidents, illnesses, injuries, losses or damages to persons or goods resulting from or in any way related to the activities that are object of the present contract.
- 14) The student declares that he/she meets the admission requirements to follow the proposed academic programme.
- 15) By signing this agreement, the student confirms that he/she did not receive previously another EMJM scholarship or an Erasmus Mundus Master's/Joint Doctorate scholarship.
- 16) In case of false declarations, scholarships unduly paid will need to be reimbursed.

***Tuition and Scholarship conditions:***

- 17) The scholarship will be a contribution to the costs incurred by the beneficiary students and shall cover tuition fee, travel, visa, installation and subsistence costs. It is calculated on the basis of a monthly unit cost for the entire period needed by the enrolled scholarship holder to complete the study programme. This period covers study, research, placement activities, thesis preparation and defence, in line with the requirement of the EMJM. During this period, the scholarship can only be awarded in full, and to full-time students.
- 18) The student will receive an ~~average~~ amount of 1,400 € per month to cover the costs mentioned in article 17 for the total duration of the programme, until a maximum of 24 months, starting in September of the 1st academic year. The monthly allowance will be paid at the start of each month. If the student arrives after the official starting date of the programme, payments may start at a later date.
- 19) If the student does his/her research or internship with an Associate Partner or a third-party company, then there may be restrictions to receiving any additional payments higher than the actual additional

cost for the student, as this could have severe tax implications for the members of the Consortium and/or the student. If required, any additional payment received by the student (including in-kind contributions) may be deducted from his/her monthly allowance. The student agrees to discuss this matter with the Consortium before accepting any such payment.

- 20) The Student agrees that preliminary costs of travelling and accommodation, will be deducted from the monthly scholarship in case those have been previously reserved by the administrative services of the Consortium. If the Consortium has reserved an accommodation for the Student, the Student is obliged to stay at the reserved accommodation
- 21) Students with disabilities may receive a contribution to individual needs up to a certain maximum if they fulfil the general eligibility conditions set in the grant agreement.
- 22) The scholarship does not create or entitle an employer-employee relation between the Institution and the Student.
- 23) The scholarship will be paid by bank transfer by IHE Delft to the account number provided by the Student. Rules of the consortium HEIs may oblige the Student to open up a local bank account in the HEI's country. Banks may charge transfer fees, which will be borne by the Student.
- 24) A health insurance will be arranged for the student with AON Hewitt. More information on the coverage and conditions is available at: <https://www.aonstudentinsurance.com/students/en/>
- 25) In case of termination of the enrolment in the programme (e.g. the Student decides to withdraw for personal reasons or he/she is excluded from the due to insufficient performance or serious infringement of the rules of the HEIs), the Student's allowance will be stopped immediately. Any unjustified/ineligible scholarship payment shall be reimbursed.
- 26) The Student may not receive any other scholarship or subvention financed by the EC under other European Union (EU) programmes.
- 27) This EMJM programme is designed for 24-months duration. However, due to scheduling and travel constraints the graduation/final examination may be arranged a short period of time (maximum four weeks) after the 24-months duration. In this case no additional allowance will be payable to the Student.
- 28) If the Student cannot finish his/her studies within 24 months then no additional monthly allowance will be available to him/her. All additional costs related to such an extension of the study, including health insurance cost, have to be borne by the Student.
- 29) The student consents to use his/her personal data that has been provided in the application for the purposes of evaluation by the EC, Erasmus Mundus National Structures in Portugal, Spain, the Netherlands, EU Delegations and Erasmus Mundus Student and Alumni Association. The student is mandatory to participate in surveys organized by the EC.
- 30) The consortium has the right to cancel the scholarship, if the student does not arrive on or before the starting date of the programme.
- 31) All students may join the Erasmus Mundus Students and Alumni Association (EMA, see <http://www.em-a.eu/>).
- 32) The student is obliged to follow the Code of Conduct of each partner HEI.
- 33) In case of internship the student is obliged to sign an internship agreement in which the duration, supervision and reporting are confirmed. The student will be informed in due time about the eligible institutions/countries to do an internship. The student may propose an external institution to pursue his/her internship, subject to approval by the programme coordinator.
- 34) The personal details the student has shared during the application process, either through the application

form or other means, will be used, if needed, by all partners for the purpose of application, admission, administration, communication, education and keeping their alumni network up-to-date. All partner HEI will process the personal details of the student in accordance with the EU General Data Protection Regulation. For more information we refer you to the privacy statement of IHE Delft <https://www.un-ihe.org/privacy-statement>.

- 35) The personal details will be shared when needed during these processes with third parties such as partner universities, Immigration Services, Education Executive Agency (DUO), housing facilities, Municipality etc. Without the Student's prior consent, no information will be shared with persons, companies or organisations outside the context of the education and the support activities. For further questions please contact the Data Protection Officer at IHE Delft: [dpo@un-ihe.org](mailto:dpo@un-ihe.org).

**Modification of the Contract and dispute resolution conditions:**

- 36) Any alteration to the present Contract must be communicated in writing. All alterations to the initial situation must be immediately communicated by the Student to the coordinator. Upon mutual agreement of contractual modifications, the Consortium will issue an addendum to the present contract.
- 37) The present contract will be governed by the Dutch Law. The signatories declare that they have read and accept the conditions laid down in the present Contract.

SIGNED AS AGREED

The coordinator, Alvaro Semedo, PhD

Date: .....

Place: .....

Signature:

The student, «Full name passport»

Date: .....

Place: .....

Signature: